



HK

SPACES TO HIRE AT HEATHFIELD KNOLL SCHOOL

Heathfield Knoll School and First Steps Day Nursery,
Wolverley Road, Kidderminster,
Worcestershire, DY10 3QE.

01562 850204 | www.hkschool.org.uk | admissions@hkschool.org.uk



ROOM HIRE



ASTRO TURF

Size: 33 x 18m. Available all year with access to changing rooms. Suitable for 5-7 a side football, tennis and netball.



BOARD ROOM

Size: 4 x 4.48m. Available evenings and weekends all year for meetings and group training. Refreshments available on request at an extra cost.



HOLIDAY CLUB ROOM

Size: 5.4 x 9m plus cloakroom and children's toilets. Available term time only. Perfect for preschool and baby group activities. Refreshments available on request at an extra cost.



SPORTS HALL

22.5 x 14m. Available evenings and weekends all year. Suitable for 5-7 a side football, netball, basketball and more.



STUDIO

Size: 6.3 x 10.7m floor space plus 5 x 6.7m Stage. Available evening and weekends all year. Access to lighting and sound equipment on request at additional cost.

Prices available on application



TERMS & CONDITIONS

Terms & Conditions for Hiring AstroTurf / Board Room / Holiday Club Room / Sports Hall / Studio

1. The hired area will be opened by the Hirer.
2. The times booked should be adhered to at all times.
3. Damage – The Hirer will be responsible for the cost of repairing any damage caused, replacing furniture or fittings lost or damaged, or for deep clean of the area in the event that unnecessary mess is caused.
4. Conduct – The Hirer will be responsible for the proper conduct of persons using the area.
5. Loss of property – The School does not accept responsibility or liability for any damage or loss of property of things that are placed and left upon the premises whilst the Astro Turf is being hired.
6. Fire Risks – The Hirer should make themselves familiar with the fire procedures.
7. Indemnity – The Hirer shall indemnify themselves against all claims, demands, actions or proceedings in respect of the default or injury caused by or to any person which shall occur whilst the person is in or upon club property or arise from an accident whilst at the premises, or in respect of any loss or damage suffered or sustained by any person.
8. Groups working with young people should have their own insurance and staff checks e.g. DBS checks. The School takes no responsibility for this and recommends if unsure you seek appropriate advice.
9. The Hirer accepts these terms and conditions on the basis that he/she has named will be held fully responsible during the hire period.

Full Name (Print).....

Signature

Date:



BOOKING FACILITIES

FACILITY REQUESTED (PLEASE DELETE AS APPROPRIATE)	AstroTurf / Board Room / Holiday Club Room / Sports Hall / Studio
DATE (S) REQUIRED	
LENGTH OF BOOKING REQUIRED (PLEASE NOTE HKS REQUIRE MINIMAL 2 WEEKS NOTICE OF CANCELLATION)	
TIMINGS OF HIRING	
NAME OF CLUB	
NAME AND ADDRESS OF PERSONAL RESPONSIBLE OF BOOKING	
CONTACT NUMBER	
ACTIVITY TAKING PLACE	
INVOICE (PLEASE DELETE AS APPROPRIATE)	Yes / No
PRICE (FOR OFFICE USE ONLY)	
BOOKING CONFIRMED (FOR OFFICE USE ONLY)	



TERM DATES 2020/2021

Autumn Term 2020

Term Starts: Thursday 3rd September

Half Term: 19th-30th October

Term Ends: Wednesday 16th December

Spring Term 2021

Term Starts: Wednesday 6th January

Half Term: 15th-19th February inclusive

Term Ends: Friday 26th March

Summer Term 2021

Term Starts: Monday 19th April

Half Term: 31st May– 4th June

Term Ends: Friday 9th July